

Cold Ashby Parish Council

A meeting will be held on Wednesday 7th December at 7.30 pm

at Cold Ashby Village Hall.

Councillors are summoned to attend this meeting of the Parish Council.

Members of the public and press are invited to attend

Agenda

Present: to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

Interests: Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

22.12.1 - Apologies: to **receive and consider** apologies for absence

22.12.2 - Minutes: to **approve** minutes of the meeting of the Council held on the 2nd November 2022

22.12.3 - Matters arising: to **note for information only** any relevant matter arising from the approved minutes.

22.12.4 - Open forum: to receive and discuss matters raised by members of the public present at the meeting.

22.12.5 - Accounts: Members are asked to **approve** the attached accounts for December and **authorize** the payments contained in them. The balance reported at the November meeting was **£18,833.91** (£10,246.37 current and £8,587.54 investment). Details of payments and the new balance are reported in Annex 1, a copy of which will be emailed to members in advance of the meeting and available in the meeting in hard copy.

22.12.6 - Clerk Salary: Councillors are asked to consider payment of the clerk to be facilitated by NCALC. A copy of the available options is included in Annex 2.

22.12.7 – War memorial: Councillors are asked to **review the resolution made in May 2022**

War Memorial: the council approved the following resolution unanimously:

“Resolved: to include a sum of £3,500 in the special projects budget for 2023-24 (in case of an unsuccessful grant bid) for the purchase and erection of a suitably designed war memorial on the ‘village green’ or other suitable location. The memorial design and location are to be approved by the PC in consultation with local residents. The form of the consultation will be reported to the PC.”

22.12.8 - Budget: to **agree budget proposals** for 2023-2024 as a basis for the precept request. Annex 2 is a version of the actual spend vs. budgeted spend for 2022-2023 and includes the proposed budget numbers captured in the Oct 2022 meeting.

22.12.9 - New Banking Arrangements: update on progress making the agreed changes.

22.12.10 - Planning applications:

WND/2022/0737 Cold Ashby Hall, Church Lane, Cold Ashby, Northamptonshire, NN6 6EG

Demolition of single storey brick addition at south-east corner of house and construction of new conservatory and entrance hall. Construction of scullery and oil tank enclosure at north east end of house, construction of detached stable block and car port and alterations to terrace.

WND/2022/0738 Cold Ashby Hall, Church Lane, Cold Ashby, Northamptonshire, NN6 6EG

Listed building consent for demolition of single storey brick addition at south east corner of house and construction of new conservatory and entrance hall. Internal alterations to ground floor, construction of scullery and oil tank enclosure at north east end of house.

WND/2022/0976 The Black Horse, Main Street, Cold Ashby, Northamptonshire, NN6 6EL

Installation of external staircase (retrospective)

22.12.11 - Environment:

Traffic monitoring survey: update

22.12.12 - Verbal Reports: from council representatives on other bodies.

22.12.13 - Post: to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda:

A handwritten signature in dark ink, appearing to read 'Natalie Heath', is positioned above the typed name and date.

Natalie Heath 29th November 2022

Carried over				December 22				Balance
Balances:		current account =		£10,246.37				£10,246.37
		investment account		£8,587.54	Total	£18,833.91		
date	organisation	details		payment method	Income	VAT	total payment	
04.11.2022	I Lill	Grass cutting		BACS			£580.00	£9,666.37
24.11.2022	N Heath	lonos mailboxes (paid via NH DD)		BACS		£1.19	£7.16	£9,659.21
24.11.2022	NCALC	New Clerks Course - N Heath		BACS		£37.00	£222.00	£9,437.21
								£9,437.21
								£9,437.21
								£9,437.21
								£9,437.21

MINIMUM OF 50 PAYROLLS FOR PRICES TO APPLY	NCALC PAYROLL SERVICE PROVISION								
Service Level	PayrollLite1	PayrollLite2	Standard	PayrollLite1	PayrollLite2	Standard	PayrollLite1	PayrollLite2	Standard
# Employees	1	2	01-Apr	1	2	01-Apr	1	2	01-Apr
Frequency	Monthly	Monthly	Monthly	Bi-Monthly	Bi-Monthly	Bi-Monthly	Quarterly	Quarterly	Quarterly
Cost exl VAT	£10.00	£13.00	£30.00	£12.50	£15.50	£34.00	£15.00	£18.00	£38.00
Reports	PayrollLite	PayrollLite	Standard	PayrollLite	PayrollLite	Standard	PayrollLite	PayrollLite	Standard
Month End Summary	✓	✓	✓	✓	✓	✓	✓	✓	✓
Payslip	✓	✓	✓	✓	✓	✓	✓	✓	✓
RTI Submission HMRC	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pension Summary	✓	✓	✓	✓	✓	✓	✓	✓	✓
AE Pension Scheme Uploads			✓			✓			✓
Employer Portal			✓			✓			✓
Any add on action chargeable as per standard price list	✓	✓	✓	✓	✓	✓	✓	✓	✓
Invoice	M/Q	M/Q	M	Bi-Monthly	Bi-Monthly	Bi-Monthly	Q	Q	Q
Monthly report			✓			✓			✓
New Employee	£5.00 then to PL2	£5.00 then to SP	£7.00	£5.00 then to PL2	£5.00 then to SP	£7.00	£5.00 then to PL2	£5.00 then to SP	£7.00
Leaver /P45	£5.00	£5.00	£7.00	£5.00	£5.00	£7.00	£5.00	£5.00	£7.00
Employee Portal			30p per email sent			30p per email sent			30p per email sent
Agent Authority	Online only	Online Only	Full	Online only	Online Only	Full	Online only	Online Only	Full
Year End	£10.00	£13.00	£30.00	£12.50	£15.50	£30.00	£15.00	£18.00	£30.00
Annual Cost	£130.00	£169.00	£390.00	£87.50	£108.50	£234.00	£75.00	£90.00	£182.00
ONE OFF SET UP FEE ER	£15.00	£15.00	*£50.00	£15.00	£15.00	*£50.00	£15.00	£15.00	*£50.00
ONE OFF SET UP FEE PER EE	£5.00	£5.00	£7.50	£5.00	£5.00	£7.50	£5.00	£5.00	£7.50

*Variable
SP = Standard Payroll

This is not an exhaustive list of the reports and additional services available to Standard & Bespoke Payroll Service clients.
Please contact payroll@dckpayrollsolutions.co.uk should you require more detailed information

Cold Ashby Parish Council

Minutes of the meeting held 7.30pm Wednesday 2nd November at Cold Ashby Village Hall

Draft Minutes

Present: Councillors Roper (Chairman); Harpham; Peel; RD Williams; RL Williams; 8 Village Residents.

This meeting was recorded by a member of the public.

Meeting Started 19:31 Meeting Ended 21:00

Interests: No pecuniary interests were declared.

22.11.1 Apologies: Apologies received from Cllr Bailey (Holiday) and Cllr Taylor (Personal reasons) were **approved**.

22.11.2 Minutes: of the meeting of the council held on Wednesday 5th October were unanimously **approved** as an accurate record by all Councillors present.

22.11.3 Matters arising: none raised.

22.11.4 Open Forum:

Representations were made on:

Traffic through the village making it difficult to exit property on to the highway

The refusal of planning application WND/2022/0437

22.11.5 Accounts: Members **approved** the accounts for November. It was noted the Clerk remains unpaid. **The clerk will liaise with HMRC to progress or present Councillors with alternative payment methods at the December meeting.**

22.11.6 Budget: the chairman outlined a number of significant cost increases including insurance. Councillors agreed on initial budget numbers to be put forward and reviewed/agreed in the December meeting. Councillor Peel and the Chairman agreed to review the War Memorial funding previously agreed in May 2022 at the next Parish Council Meeting (December 2022)

22.11.7 New Banking Arrangements: Councillor RD Williams and the Chairman have been contacted by Natwest.

22.11.8 Planning update: WND/2022/0437: The Chairman updated that this application has been refused. **The clerk** will chase WNC for an update on the previously logged enforcement case.

22.11.9 Environment:

Bench: The lengthsman has returned the bench as requested. The plaque has been returned.

Traffic Monitoring Survey: Councillor RD Williams received a comprehensive draft file and will review and provide councillors with further information – an update can be expected at the December meeting.

22.11.10 Verbal Reports: None

22.11.11 Post: None

A handwritten signature in black ink, appearing to read 'Natalie Heath', written in a cursive style.

Natalie Heath

10th November 2022